

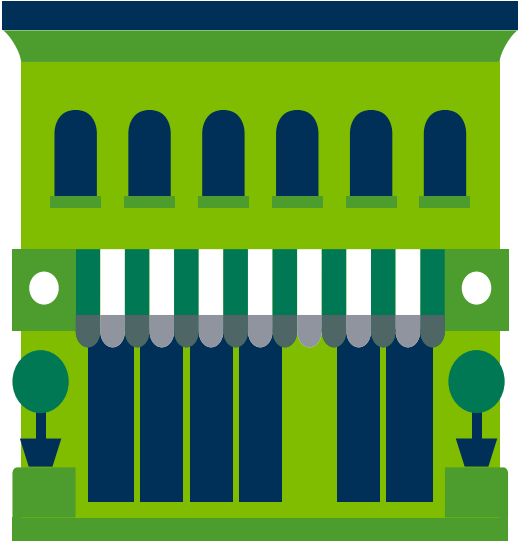
WHAT YOU NEED TO KNOW

Paycheck Protection Program

The Paycheck Protection Program is part of the \$2 trillion federal stimulus package passed by Congress on March 27 to support America's small businesses.

The program extends low-interest loans of up to \$10 million to eligible businesses, a portion of which may not need to be repaid.

Who's eligible?



Businesses with 500 or fewer employees that were operating on or before Feb. 15, 2020, plus:

- Eligible non-profit organizations
- Veterans organizations
- Tribal business concerns
- Sole proprietorships and self-employed individuals
- Independent contractors

How much can I borrow?

Loan amount maximum is determined by a formula based on

$$\left(\begin{array}{l} \text{Average} \\ \text{monthly} \\ \text{payroll} \\ \text{costs} \end{array} \right) \times 2.5$$

or up to \$10 million

Most businesses:

Average monthly payroll for 2019, excluding costs over \$100,000 on annualized basis for each employee

Seasonal businesses:

Average monthly payroll from Feb. 15 to June 30, 2019, excluding costs over \$100,000 on an annualized basis for each employee

New businesses:

Average monthly payroll from Jan. 1 to Feb. 29, 2020, excluding costs over \$100,000 on an annualized basis for each employee

Can this loan be forgiven?

A borrower is eligible for loan forgiveness¹ equal to the amount the borrower spent on the following items during the 8-week period beginning on the date of the origination of the loan:

- Payroll costs
- Mortgage interest
- Rent
- Utilities payments

What are the terms?

6-month deferment on payments followed by 18 months of Principal & Interest

1% APR 24 mo.

INTEREST RATE

LOAN TERM

What payroll costs are included?

EMPLOYERS			SOLE PROPRIETORS AND INDEPENDENT CONTRACTORS
Salary, wages, commissions, or tips (capped at \$100,000 on an annualized basis for each employee)	Employee benefits including costs for vacation, parental, family, medical, or sick leave	Payments required for group health care benefits including insurance premiums	Wages Commissions Income
Payment of state and local taxes assessed on compensation	Allowances for separation or dismissal	Payment of any retirement benefit	Net earnings from self-employment (capped at \$100,000 on an annualized basis for each employee)

How do I prepare?

- Gather ownership information, including your Tax Identification Number and breakdown of ownership.
- Scan PDF copies of 2019 and 2020 year-to-date payroll reports.

What else should I know?

Eligibility is limited to one loan per Tax Identification Number.

Forgiveness would be reduced if headcount decline or wages fall by more than 25% for any employee that made less than \$100,000 in 2019.

Businesses have until June 30, 2020 to rehire employees and restore salaries.

Please check our website at www.mtb.com/business-informed for updates

¹ Borrowers are eligible to have their loan forgiven; however, you will be required to apply for loan forgiveness with the Lender that originates your Paycheck Protection Program loan

All loans are subject to other requirements and availability of funds under the SBA program

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